



Lima Senior Building Leadership Team

September 22, 2014 Minutes

Attendance:

Doug Kent	Rachel Massie	Wanda Miller
Darryl Gossard	Meghan Carless	Michelle Schick
Melinda Clymer	Ricardo Lucio	Brianna Gerten
Patrick Horstman	Kristin Lee	Lisa Ciminillo

Math Solutions:

- Sheila Yates meeting with 3 core teachers throughout the year.
- Will be in next in October to do walkthroughs of all classes.
- Materials can be useful in all content areas. ex: Talk Moves which has been distributed to all teachers this year.

Department Share Out:

- **Social Studies-** Constitution day activities completed in class. Real Money, Real World done at UNOH was a success.
- **Math-** Common assessments almost all done which is a huge success - teachers working very hard for a while on these! Continue to be working on Math Solutions goals for the department.
- **Science-** Labs done in classes involving measuring which the students were very involved with. Also labs done with microscopes.
- **English-** Vocab program implemented across the board from the beginning of the year for the first time.
- **Arts-** Students participated in the Liberty Fall Festival face painting, Student designed the Crucial Catch t-shirt!
- **Foreign Language-** Spanish classes are celebrating Spanish Heritage Month and incorporating different activities into their classes daily.
- **Career Tech-** 64% of Seniors and 44% of Juniors are currently enrolled in classes. This year recruiting will take place before Christmas. November 20th- Sophomores invited to gym to see what is offered, December 9th- hands on day. Goal is to be done scheduling Career Tech by the end of

January. These dates are subject to change, e-mail will be sent with all details for each day.

- **Counselors-** Student nomination forms are needed. Teachers can turn in anytime. Department heads will bring this up at the next department meeting and remind teachers. Lisa also sending another e-mail out with the form attached.

 **SWISS Data:**

- Teachers looked over the report from PBIS
- 913 Students with 0 referrals = 98.5%
- 1pm still one of biggest referral times, same as last year

 **BLT Rubric:**

- Looked at areas we are progressing or Basic in and how we can bring these up.
 - #8-Waiting on working definitions from DLT.
 - #11-Strategy Folder- resend to everyone with information on how to use it. Set up in Google Docs and was shared last year. Brianna resending e-mail out to everyone. Department heads to talk about at meetings and teachers expected to add strategies and use this as a resource.
 - #15-Agendas and Minutes- Once Wordpress is updated Brianna will resend link to all members to access the minutes. Until this time minutes will be sent by e-mail.

 **Misc Items Discussed:**

- Teachers access to SPED students IEP information. Getting this information from students' case manager or accessing CHiP in Lotus Notes.
- PBIS-Creating a teacher handbook
- Who enters grades from OSIP & JDC
 - OSIP- Teachers at OSIP
 - JDC-if there for entire quarter JDC gets the grades to the office and they enter them
 - JDC- if student comes back during middle of quarter JDC grade will be sent to teacher and teacher is to average that grade with what they earn while back in their class.